



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
LOS ANGELES COUNTY COMMISSION FOR  
WOMEN**

**KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://LACCW.lacounty.gov>**

**Monday, December 8, 2014**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (14-5672)

**Attachments:**    [AUDIO](#)

**Present:**            President Becky A. Shevlin, Vice President Alice S. Petrossian, Treasurer Ana Maria Garcia, Commissioner Charlotte Lesser, Commissioner Carolyn Aoki-Hyatt, Commissioner Reiko Duba, Commissioner Norma L. Gallegos, Commissioner Gerda Govine Ed.D., and Commissioner Olivia G. Rodriguez

**Excused:**           Commissioner Dora de la Rosa, Commissioner Veda E. Ward Ph.D. and Commissioner Denita Willoughby

Call to Order. (14-5455)

**The meeting was called to order by President Becky A. Shevlin at 10:05 a.m. and noted the lack of a quorum.**

**Vice President Petrossian and Commissioners Duba and Gallegos joined the meeting at 10:10 a.m., 10:20 a.m., and 10:36 a.m. respectively.**

**I. ADMINISTRATIVE MATTERS**

1. Approval of Minutes for the meeting of November 3, 2014 Minutes. (14-5546)

**On motion of Commissioner Olivia Rodriguez, seconded by Commissioner Charlotte Lesser, unanimously carried, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

2. Review and Approval of the 2015 meeting schedule. (14-5563)

**President Shevlin recommended that the Commission for Women**

**Retreat scheduled for August 10, 2015 be added to the schedule.**

**On motion of Vice Chairperson Petrossian, seconded by Commissioner Gerda Govine, unanimously carried, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

## **II. PRESENTATIONS**

- 3.**    Los Angeles County Fire Department presentation regarding the hiring processes of the Fire Department and possible collaboration with the Los Angeles County Commission for Women.

- Brent Burton, Captain  
     Los Angeles County Fire Department (14-5549)

**Captain Brent Burton, Los Angeles County Fire Department (LACOFD), Recruitment Unit, introduced Firefighter Specialist Kelly Abadie, Battalion Chief Eleni Papas and Battalion Chief Veronie Steele-Small. Captain Burton has been assigned to the recruitment unit since September 2014 and stated that current statistics shows that women firefighters are underrepresented throughout the department. Captain Burton expressed to the Commission that the mission is to reach out to various women groups and organizations to recruit more women to the department. The department has 3000 uniformed firefighters and only 40 are women.**

**Fire Specialist Kelly Abadie presented a PowerPoint presentation detailing the Los Angeles County Fire Department Mentorship Program that highlighted the following:**

- **Mission Statement**
- **Mentoring Goals**
- **Who the Mentors are**
- **The structure that mentoring provides**
- **Mentor program focusing on all aspects of the hiring process**
- **Passing the Candidate Physical Ability Test (CPAT)**
- **Hiring**
- **Passing the academy and Probation**
- **Retention and promotion**
- **CPAT practice**
- **Mentor Orientation Day**
- **Firefighter Preparatory Seminar**

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**Captain Burton and staff also answered questions posed by the Commission.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

4. Presentation from the Los Angeles City Commission for Women, regarding the role of the Commission and possible collaboration with the Los Angeles County Commission for Women at 11:30 a.m.

- Araceli Campos, President  
Los Angeles City Commission for Women
- Rebecca Ninburg, Vice President  
Los Angeles City Commission for Women (14-5544)

**Ms. Araceli Campos, President, Los Angeles City Commission for Women, presented a general overview of the Los Angeles City Women's Commission and the Commission's projects that highlighted the following:**

- **Identifying Gender Equity goals for LA City**
- **Gender study for LA City**
- **Personnel data base that reflects Women appointed by the Mayor**

**Ms. Rebecca Ninburg, Vice President, Los Angeles City Commission for Women, added that LA City is also implementing the following projects:**

- **Hack-a-thon**
- **Art Exhibit for Women's History Month**
- **Fire Department training and recruitment center for women**

**The presenters also answered questions posed by the Commission.**

### **III. REPORTS**

5. President's Report for December 8, 2014. (14-5554)

**President Shevlin reported that she attended the Public Works Women's Leadership Legacy Conference and the Associations of California Commissions for Women conference. She also reported that she is a member of the League of California Cities Women's Caucus and they are working hard on stopping domestic violence.**

6. Treasurer's report for December 8, 2014. (14-5579)

**Treasurer Ana Maria Garcia reported that as discussed, a column was added to the budget report to track the disbursement of funds from the budget and the two sponsorships are reflected. She also reported that the balance of the flexible spending funds account is \$13,000 and expressed to the Commissioners that any sponsorship for the WOY event will be beneficial and allow the Commission more opportunities to assist the community organizations that comes to the Commission for assistance.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

**7.      Education Committee Report for December 2014.**

Review and Approval of the CW Internship Project Description Form  
Review and discussion of Education Committee Report (14-5555)

**Commissioner Rodriguez reported that the Education Committee met on December 3, 2014 and discussed the following:**

**The development of a Mission and Vision statement**

- **Committee guidelines**
- **Collaborating agencies**
- **Mentorship through the committee**

**Commissioner Rodriguez also reported that she included in the meeting package a brief history of the scholarship.**

**Commissioner Govine reported that the CW Internship Project Form was revised to make it more user friendly. She also added more specifics to broaden the students educational skills and majors.**

**On motion of Commissioner Reiko Duba, seconded by Vice President Alice Petrossian and unanimously carried, this item was approved. Staff was directed to send the approved internship request form to Human Resources.**

**Attachments:**    [SUPPORTING DOCUMENT](#)  
                          [SUPPORTING DOCUMENT](#)

**8.      Executive Committee Report for December 2014. (14-5556)**

**President Shevlin reported that Executive committee held its teleconference meeting to discuss the Commission's meeting agenda items and also to review pending items with staff.**

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9. Women of the Year Luncheon Committee Report for December 2014. (14-5557)

Vice President Petrossian appealed to the Commission to consider personally soliciting sponsors to purchase tables and also consider inviting their personal guests to fill a table. She also requested that the commission reach out to organizations for gift donations to add to 350 goodie bags.

Vice President Petrossian also recommended that Commissioner Gallegos be added to the WOY committee.

10. Health Committee Report for December 2014. (14-5617)

Commissioner Lesser reported that the Health Committee will be meeting following the Commission's meeting. The goal is to establish a strategic two-year plan that will review the health situation in Los Angeles County as it addresses the Affordable Care Act, access for insurance, the reorganization in Los Angeles County and how it will play out with preventive strategies, the direct involvement in health services, the reopening of the Martin Luther King hospital and how the Committee can assess the impacts.

Attachments: [SUPPORTING DOCUMENT](#)

11. Staff Report for December 2014. (14-5566)

Staff shared the response from County Counsel regarding the Commission's inquiring on the possibility of naming the Scholarships after sponsors. The following response was received by County Counsel "I'm not sure if the intent is to name the scholarship under the name of an individual person or a legal entity (like a corporation). Nonetheless, the County normally does not endorse or support any business in order to maintain a neutral position. These individuals or corporations may at some point seek contracts for services with the County and having a scholarship named after them may be seen as them having an unfair advantage, etc. Another concern would be if the individuals or entities have a bad reputation or after the scholarship is named after them acquire a bad reputation. In this case, the County would be placed in a bad light. It may be perceived as the County condoning the misconduct of the individual or entity.

Consequently, it is probably best to stay away from having a scholarship named after a donor. "

**Staff also distributed copies of the SBC Commissions 2015 meeting schedule and the dates that SBC will be visiting the Century Regional Detention Center to review and discussion.**

**Staff further reported that record shows that the CW Annual report is done every two years and the last report was for 2008-2010. Finally, staff advised the Commission that the WOY save the date was sent to all 88 mayors of Los Angeles County and the City of Lawndale posted the flyer on their website.**

#### **IV. MISCELLANEOUS**

- 12. Commissioners' Announcements for December 2014. (14-5561)**

**There were no announcements presented from the Commission..**

**Attachments:**    [SUPPORTING DCOUMENT](#)

#### **Matters Not Posted**

- 13. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (14-5473)**

**There were no matters presented for a future agenda.**

#### **Public Comment**

- 14. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (14-5553)**

**Dr. Genevieve Clavreul addressed the Commission.**

#### **Adjournment**

- 15. Adjournment for the meeting of Monday, December 8, 2014. (14-5474)**

**The December 8, 2014 meeting was adjourned at 12:10 p.m.**